



The LaBiche
ARCHITECTURAL GROUP, INC.

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August 16, 2021

Tyler County Commissioners Court
Commissioner Stevan Sturrock
100 W. Bluff, RM #105
Woodville, TX 75979

Project: Restoration & Rehabilitation to the Tyler County Courthouse – Phase II

Re: Proposal for Architectural Services

Dear Comm. Sturrock,

We appreciate the opportunity to submit this proposal for Architectural Services for the referenced project for your approval. The LaBiche Architectural Group, Inc. (hereinafter “Architect”) shall provide to Tyler County Commissioners Court, (hereinafter “Client”) the services described below for the compensation described below. This proposal is based upon our discussions with Client and recent site visit on Monday, August 16 2021 in which we met with Comm. Sturrock, Comm. Blacksher and the Tyler Co. Historical Commission members Eleanor Holderman and Bob Morris.

PROJECT INFORMATION:

The project, as we understand it, is Phase II, additional restoration and rehabilitation of the Tyler County Courthouse as discussed during our site visit on Monday, August 16, 2021 as enumerated below. It is our understanding that the budget is One Million Dollars (\$1,000,000) including all architectural and engineering fees.

Proposed Budget

1. Restoration of windows, exterior cleaning, plaster and painting, courtroom countertops and other interior renovations	\$364,500
2. Restoration of Clocktower and clockworks	\$360,500
3. Contingency @ 15%	\$150,000
4. Architect/Engineering Fees	\$125,000
Total Budget	\$1,000,000

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SCOPE OF WORK:

The Architect and the Architect's consultants shall perform those services described below:

Scope of Work

A. Items of work to be considered by Client:

1. Restoration of the remaining 43 windows which were not restored in Phase I.
2. Cleaning, plastering, waterproofing and repainting of the exterior of the courthouse.
3. Replacement of the countertop on the Commissioner's Court Bench.
4. Restore old Treasurer's Office room #104
 - a. Remove aluminum/glass entry door and replace with 1880's wood door.
 - b. Remove cedar board and batten wall covering and replace with drywall to match courthouse standard.
 - c. Replace window surrounds with 1800's era surrounds.
 - d. Install new LED lighting.
 - e. Repair and repaint ceiling to match 1930's finishes.
5. Renovations to Jury Restroom #208B for handicapped accessibility. (Work not completed in Phase I)
6. Addition of new wood window blinds to match Courthouse standard. (Similar to blinds found in Clerk's Office #112)
7. Renovations to Basement rooms #004 & #005.
 - a. Add AC to room #004.
 - b. Install three new doors on entrances to rooms and door between rooms.
8. Reinstall 1930's Clocktower and clock works.
 - a. Remove metal panel walls.
 - b. Rebuild two level clocktower.
 - c. Rebuild and reinstall clock works, clock arms and clockfaces on new plaster tower.

B. Scope of Work

1. Provide Construction Documents for the work identified in Scope of Work.
2. Provide Probable Cost for project scope items.
3. Secure THC approval of project scope.
4. Provide the County with copies of any and all documents prepared under this contract, including, but not limited to reports, plans, correspondence to and from the Texas Historical Commission,

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statements, forms, etc.

TERMS

Should this proposal be acceptable to the Client, Architect shall prepare a contract on AIA Document B101-2017 similar to those used for Phase I and with approval of Client's legal counsel.

Architect shall provide Structural, Mechanical, Electrical and Plumbing Engineering services for the project.

COMPENSATION:

The scope of work outlined above will be performed for a fixed fee of **One Hundred and Twenty-Five Thousand Dollars (\$125,000.00)**, plus reimbursable expenses and distributed as follows:

- Additional Services requested by Client will be charged hourly per the fee schedule attached.
- Reimbursable expenses shall include all printing required for the project. Other expenses shall be approved by Owner prior to expenditures. Cost of reimbursable expenses shall be billed at 1.25 times the expenditure.

We have assembled this proposal based on our understanding of the specific needs related to this project. If you are in agreement with the terms and qualifications of this proposal, please sign one copy and return to us.

Respectfully,



Dohn H. LaBiche, FAIA

Approved By:

Comm. Stevan Sturrock

Date

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HOURLY RATE SCHEDULE

<u>PERSONNEL</u>	<u>HOURLY RATE*</u>
Principal/ Engineer I / Historical Consultant	150.00
Senior Project Architect/ Engineer II	125.00
Project Architect	100.00
Intern Architect II	95.00
Intern Architect I	80.00
Laser Scan Technician and Equipment	95.00
Draftsman	60.00
Secretarial	50.00

*The rates for services of the Architect as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices.

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

*Texas Board of Architectural Examiners
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